The Student Records (Peoplesoft) system will be upgraded to the latest version between Feb 17th and 19th. Beginning at 3 p.m. on Feb 17, the student system will not be available again until Monday, Feb 20.

This is a required upgrade in order for Williams to remain in compliance with our system maintenance contract.

What's New? … A new system home page with 2 methods of navigating the system.

Method 1:
Select the "**Main Menu**" *tile* to see a menu navigation bar similar to that in Williams HR time reporting system (pictured below)

Your Student Records menu navigation paths remain the same, but will now display *across* the menu bar in a horizontal fashion rather than being fixed vertically on the left side of each page.

Method 2:
Select the "**NavBar**" icon …
and then select "**Navigator**"

to use a brand new menu navigation style that is more mobile friendly but still leads to the same rendering of system pages as in the past.

(In the future, additional "*tiles*" on the new home page will enable direct access to more mobile friendly student system pages and functions)

 There will be up to four icons at the top right on most devices. On the smallest screens (like smartphones), the **Home** and **NavBar** icons may not display, but you can access their functions via the **Action List** icon.

	"**Home**" will return you to the home page shown above.
	"**Notifications**" will display any alerts or messages you may receive.
	"**Action List**" (a.k.a. "*hamburger*") contains the option to **sign out** of the system (and on smartphones may also contain "Home" and "NavBar")
	"**NavBar**" (a.k.a. "compass point") will display a drop-down menu that includes: "Recent Places", "My Favorites", "Navigator" and "Main Menu"
	Choosing Recent Places will show pages you've recently visited and you can add a page to your favorites list and then choose Favorites for quick access.
	When using the navigation in "Main Menu", if you click on the folder icon next to the menu item, it will display the entire folder of menu options.